



JOB TITLE: CHIME Education Manager
REPORTS TO: CHIME Administrative Director
STATUS: Full Time Exempt (will include afternoons, evenings, and some weekends)

BACKGROUND: The mission of Empire State Youth Orchestra is to challenge and inspire young people to achieve excellence through music in a rigorous learning environment leading to high-level performance opportunities. ESYO CHIME provides young musicians from economically disadvantaged communities comprehensive support at both the elementary and middle school levels to access music education. The CHIME Team places children on the path to musical excellence and cultivates skills needed to succeed in all areas of life, including collaboration, creativity and critical thinking. Central to CHIME is the conviction that pursuing musical excellence is transformational, and that such an endeavor should be available to all.

JOB SUMMARY: Reporting to the Administrative Director, the CHIME Education Manager collaborates with the CHIME Leadership team to realize the mission and vision of CHIME through curriculum development and implementation, program design, and ongoing assessment to evaluate instructional effectiveness and student growth.

PRIMARY DUTIES:

- Collaborate with ESYO Music Director and Site Leaders to create mission-consistent curriculum guide aligning with ESYO Ensemble scope and sequence plans
- Develop continuum for advancing students through ESYO Ensembles and beyond
- Manage the collection, analysis, and summarization of education assessment and evaluation data; provides timely updates, reports and recommendations for improvement.
- Provide support, feedback and evaluation of CHIME lesson plans
- Collaborate with colleagues and partners to create professional development opportunities for CHIME teaching artists with relation to curriculum and instruction
- Provide weekly support during program hours as a CHIME Teaching Artist
- Develop yearly program calendar in collaboration with Administrative Director
- Onboard CHIME Teaching Artists in collaboration with Administrative Director
- Assist Administrative Director with plans for expansion and strategic planning
- Provide Administrative Director with regular updates and progress reports
- Assist Administrative Director and Music Director with Site staff evaluations
- Cultivate an atmosphere of collaboration and joy surrounding student growth and development

REQUIRED QUALIFICATIONS:

- A minimum of three years of professional experience working in the field of instrumental music education with a 4- year undergraduate degree or equivalent experience

- Familiarity with different music education pedagogies and the culture of youth orchestras and/or community music schools in combination with demonstrable experience working with music teachers and students
- Demonstrated success in the design and implementation of instrumental music curriculum
- Experience in providing Teaching Artists with instructional feedback regarding best practices and student growth
- Experience with Sistema inspired programs
- Excellent verbal and written communication skills with demonstrable ability to effectively facilitate meetings, present publicly, and provide professional and appropriate business level written information utilizing various media
- Strong orchestral music knowledge
- Outstanding musicianship
- Strong computer skills and demonstrated project management and organizational skills
- Ability to work with diverse personalities and populations and work cooperatively in a small open workplace environment
- Personal qualities of integrity, credibility, and dedication to ESYO'S mission
- Ability to lift up to 30 pounds

TO APPLY

Please submit your cover letter and resume to Jared Shortmeier at jshortmeier@esyo.org

ESYO is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Candidates must have the ability to complete a criminal background check.